



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय)  
(Government of India : Ministry of Home Affairs)  
हैदराबाद - 500 052, Hyderabad - 500 052.  
24015151 to 24015158 Fax: 91-040-24015179  
Gram: 'POLACADEMY' e-mail: administrator@svpnpa.gov.

No.34011/25/2015-16/HS.Misc

Dated, the 15 Feb' 2016

**NOTICE INVITING TENDER**

Sub: **Tender Enquiry for supply of disposable items to SVP NPA- Request for furnishing quotation - Reg.**

Sardar Vallabhbhai Patel National Police Academy, Hyderabad, intends to purchase following disposable items to meet the day to day requirement of Academy.

S/No.	Descriptions	Specifications	Quantity
1.	Disposable Paper water glass	Disposable paper cup 250 ml capacity. Made up of food grade paper of 205 GSM with inside PE ( Polyethylene ) coating. Size 76 x 53x 90-95mm ( Top dia x bottom dia height) weight of each empty glass should be 5.60 Grams/ pc minimum. In order to match the size and capacity slight variations in the above dimensions are accepted. Paper be reputed brand i.e ITC or equivalent	3 Lac
2.	Disposable Paper Tea Glass	Disposable paper cup 120ml capacity. Made up of food grade paper of 220 175 to 180 GSM size 60 x 50 x 50 mm ( Top dia x bottom dia x height ). In order to match the size and capacity slight variations in the above dimensions are accepted. Paper be reputed brand i.e ITC or equivalent	50,000

2. As such, parties interested in supplying the items, may submit their quotation in a sealed cover, subject to acceptance of below mentioned terms and conditions:

**Terms and Conditions**

- a) The bidders should have at least 5 years of experience in the field and should have the capability to supply the required disposable items within 15 days from the date of receipt of supply order.

- b) Any Government organization / undertaking should not have blacklisted debarred/suspended the bidding firm.
- c) The contracted bidder is liable to be imposed with a heavy penalty @ 0.5% of the purchase order value for every week's delay. The earnest money shall also be liable to be forfeited.
- d) The Purchase Order is also liable to be cancelled, if the quality/progress of the supply is found to be not satisfactory or if there is an inordinate delay of more than 4 weeks in completing the supply of the ordered quantity of Expendable Sanitary Articles.
- e) You will be blacklisted by the Academy in case of (d) above being invoked.
- f) The Director, SVP National Police Academy reserves the right to order full or parts thereof of the items enclosed or accept/reject any or all the bids without assigning any reason.
- g) The quotation shall duly be enclosed with EMD (Earnest Money Deposit) in the form of a Demand Draft for Rs 6,000 ( Six thousand ) only of the Bid value drawn in favour of '**THE DIRECTOR, S.V.P. NATIONAL POLICE ACADEMY, HYDERABAD**'. Quotations without the requisite EMD shall summarily be rejected.
- h) The Bid / Tender submitted shall necessarily remain **valid for 180 days** after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.
- i) No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice.
- j) The tender not accompanied by Earnest Money will not be considered and will be summarily rejected
- k) The quoted price shall be exclusive of all the Taxes and taxes should be shown separately as applicable. No excess amount beyond the quoted amount will be considered during the whole year.
- l) The firms must enclose copy of their firm's Registration certificate and copies of earlier supply order in the past two years should accompany along with the quotation.
- m) The sealed cover containing the quotation along with the requisite EMD shall be addressed to the undersigned i.e. Administrative Officer (Admn.), SVP National Police Academy, Shivrampally Hyderabad, AP-500 052 shall be duly superscribed as "**QUOTATION FOR SUPPLY**

**OF DISPOSABLE PAPER ITEMS – NOT TO BE OPENED BEFORE  
26 FEB' 2016.**

- n) The bidders are required to quote for each item separately in terms of basic price and all other charges along with Brand name. Prices be quoted only in Indian currency.
- o) No advance payment or payment against proforma invoice will be made. Payment will be made only after receipt and acceptance of items.
- p) The last date for receipt of quotations is 25 Feb 2016 (1700 Hrs.).

Yours faithfully,



(K Shankar),  
Administrative Officer (Admn.)

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link with NIC web-site.

